

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

## Meeting Minutes Budget Committee Meeting May 16, 2024 – 11:00 a.m.

**Call to Order - Roll Call:** Chairman Jerry Preston called the meeting to order at 11:18 a.m. **Members present;** Michael Roberts, Ricky Keller and Dan DeHaven. **Members Absent;** None. **Committee Members:** Stan Porter and Nancy Noble. **District Employees:** Ellie Davis and Ethan Morton. **Visitors:** None.

The Board and Budget Committee Members were given the budget packet and made introductions. The budget for fiscal year 2024-25 is similar to the 2023-24 budget.

FORM LB-11 – The Capital Reserve Fund was decreased from \$30,000 to \$20,000 for next year as there are some unknowns with the refunding of the bonds and the reduction is working towards a balanced budget seemed reasonable.

RESOURCES LB-20 – Ellie mentioned that through the refunding process, it was suggested that the district may have to consider implementing the 2% increase in rates annually to stay within the terms of the new bonds. The board expressed they would like to hold off on any increase for now but know it will likely have to be done at some point.

PERSONNEL SERVICES – Worker’s Comp Insurance was decreased as SDAO will no longer carry this insurance and it has been moved over to SAIF. Overtime runs about half the cost budgeted but also felt it was fine to leave the amount the same. The overall category was increased slightly to accommodate COLA and the on-call pay.

MATERIALS & SERVICES – Most of the adjusted increases were to known inflation the district has endured over the past year. We were notified that our property & liability increase is going to increase, along with an increase from the power company. The annual audit is a large item as well. The cost of the required sampling & testing has been rising steadily. Some major maintenance was done this past and current year, we expect a bit less for the upcoming year. We anticipate simple repairs to the fence, seed and fertilizer for the field if needed. Jerry added the irrigation site needs to be successful this year and wants to see that as a priority.

CAPITAL OUTLAY – We have not been able to obtain a bid for the asphalt repairs to the driveway. For now, \$15,000 was budgeted since it is an unknown cost. Two lift station lids are projected to be replaced. Since we recently replaced a sewage pump, we anticipate rebuilding the old pump so we will have a backup on hand. At this time, no other equipment repairs were forecasted and \$50,000 has been budgeted for equipment repairs in the event something comes up unexpectedly.

DEBT SERVICE – The debt service increased from \$281,210.00 to \$284,925.00 for the upcoming fiscal year.

The committee members were all satisfied with the budget as presented. Michael made a motion to approve the budget for fiscal year 2024–25 as presented in the amount of \$2,474,253.00, seconded by Ricky the motion passed unanimously. The budget will be presented to the Board of Directors at a Budget Hearing that will take place on Thursday June 20, 2024, at 10:00 a.m.

**Adjourn:** The meeting was adjourned by Chairman Jerry Preston at 11:43 a.m.

Mike Roberts  
Secretary

6/20/2024  
Date