

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Meeting Minutes Board of Directors – Special Meeting May 25, 2023 - 10:00 a.m.

Call to Order - Roll Call: Jerry Preston called the meeting to order at 10:04 a.m. Members present; Jeff Okamoto, Dan DeHaven and Ricky Keller. Members absent; None. **District Employees:** Zach Imel and Ellie Davis **Visitors:** None.

Additional Staff for Summer Maintenance

With the resignation of an employee and the maintenance of the main lagoon it is imperative that the district seek temporary additional staff to conduct routine maintenance. Jerry made a motion to use a temp agency from now until October 1, seconded by Ricky, the motion passed unanimously. The position could possibly change into a full-time position.

Safety Equipment & Supplies

The Board expressed some items that are lacking in the field such as proper safety equipment. They also would like to see a washer/dryer be added to the lab so staff could wash and dry clothing that was exposed to sewage rather than taking it home to be laundered. Current respirators, hard hats, gloves, eye wash stations, etc. need to be brought current and/or purchased if not available. Ricky offered to take on researching safety equipment needed and will consult with Zach on specific supplies. Dan offered to take on shop safety and hazards. A hand truck for moving the chlorine barrels is needed. Jeff will be looking into the possibility of making a locker room for changing and washing clothing. The district is considering purchasing a pontoon boat for aeration maintenance. Jeff has studied some pontoon boats that can be purchased as a kit and assembled, but he will investigate it some more. Thoughts were voiced on where to store the boat when it is not in use. An additional metal cabinet would be a good idea to have to store extra things like the vacuum cleaner and broom.

The idea was explored of purchasing a used flatbed truck equipped to pull pumps instead of using the backhoe. The backhoe also needs new tires as well, the cost will be determined. Jerry made a motion to move forward in purchasing a truck, seconded by Ricky the motion passed unanimously. Zach offered to take the lead on finding a truck that would work for the district. It was mentioned that it might be time to go through some inventory and auction off some of the surplus property not being used.

The Board of Directors are actively volunteering their time to undertake the absence of a District Manager and was expressed that some sort of compensation should be given. Jerry made a motion that Board Members should not be billed for sewer services. After some deliberation on the topic, an agreement was made to delay the consideration of the matter until the Board's Regular Meeting in July, seconded by Ricky, the motion passed unanimously.

Adjourn: The meeting was adjourned by Chairman Jerry Preston at 11:40 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday June 15, 2023 at the District Office.

Jeff Okamoto
Secretary

July 20, 2023
Date