

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda Board of Directors - Regular Meeting June 18, 2015 – 10:00 a.m.

Call to Order - Roll Call

Approval of Minutes

- a. Regular Meeting of May 21, 2015

Approval of Bills

- a. May 2015

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. Employee Payscale

New Business

- a. Draft Bad Debt List
- b. Resolution No. 15-03 Adopting Annual Budget
- c. Second Reading and Adoption of Ordinance No. 15-01
- d. Special District Election Results

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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Meeting Minutes Board of Directors – Regular Meeting June 18, 2015 - 10:00 a.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 10:00 a.m. Members present; Bob Worthean and Ann Arritola. Members absent; Elreta Humeston and Phil Alves. **District Employee:** Rick Durham and Ellie Davis. **Visitors:** Al Zuppo.

Approval of Minutes:

- a. Regular Meeting Minutes of May 21, 2015 were approved.

Approval of Bills:

- a. Ann made a motion to pay the bills for May 2015 as presented. Bob Worthean seconded the motion, the motion carried unanimous.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- 5/26/15 a sewage pump failed in the vacuum station. When it was taken apart the impeller was broken. Rick called to get a new pump and found out that the pumps we have are obsolete, but you can still get some parts for them. A new impeller and wear plate was ordered to get it working again. A new replacement pump was ordered that will have to be retro-fitted to replace the existing pump, and rebuild the old one for a spare.

Old Business:

- a. Employee Payscale – Tabled for a later meeting.

New Business:

- a. Draft Bad Debt List – A draft list of delinquent sewer charges totaling \$42,769.27 was reviewed. A Special Meeting will take place on Thursday July 9, 2015 at 10:00 a.m. to approve the list by resolution and it will be sent to the Deschutes County Assessor's Office for collection.
- b. Resolution No. 15-03 Adopting Annual Budget – The Board adopts the annual budget as follows; Public Works \$414,647.00, Transfers Out \$25,000.00, Contingency \$10,000.00, Debt Service Fund \$281,210.00, Total Unappropriated and Reserve Amounts \$794,869.00, Totaling \$1,525,726.00. Bob Worthean made a motion to adopt Resolution No. 15-03 as presented. Ann seconded the motion, the motion carried unanimously.
- c. Second Reading and Adoption of Ordinance No. 15-01 – Bob Worthean read the ordinance into the minutes. An ordinance amending section 12 of Ordinance No. 02-01; repealing all subsequent amendments thereto. The monthly sewer service user charge will be increased from \$62.00 to \$64.00 per month and will take effect July 1, 2015. Bob Chase made a motion to adopt Ordinance No. 15-01. Bob Worthean seconded the motion, the motion carried unanimously.

- d. Special Districts Election Results – The Deschutes County Clerk’s Office declares the following candidates elected at this election are qualified to hold office; Robert Worthean – Position #3, Phil Alves – Position #4 and Ann Arritola – Position #5.

Correspondence: None

Future Agenda Suggestions:

- Employee Payscale
- Special Meeting July 9, 2015 10:00 a.m.
- Election of Officers
- AED Training

Public Comments:

Al Zuppo – Al said that Robert Stingle had spoken with Deschutes County on conducting a petition for OWW Unit I to be annexed into the Sanitary District. Their attorney said it is not possible until an exception is made to Goal 11. He had also heard that there was going to be a meeting regarding the exception to Goal 11 that was to take place around July 23, 2015. Other questions will need to be researched further such as the annexation process and costs.

Adjourn: The meeting was adjourned by President Robert Chase at 11:00 a.m. A Special Meeting will take place on Thursday July 9, 2015 at 10:00 a.m. The time and place of the next regular meeting is at 10:00 a.m. on Thursday July 16, 2015 at the District Office.

Elreta Humeston
Secretary

July 16, 2015
Date