

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda
Board of Directors - Regular Meeting
August 20, 2020 – 10:00 a.m.

Call to Order

Approval of Minutes

- a. Regular Meeting of July 16, 2020

Approval of Bills

- a. July 2020

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. RV Dumping/Hookups

New Business

- a. New Board Member
- b. Interim for Execution of DEQ Report Forms

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

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Meeting Minutes Board of Directors – Regular Meeting August 20, 2020 - 10:00 a.m.

Call to Order: Ann Arritola called the meeting to order at 10:00 a.m. Members present; Elreta Humeston & Jeff Okamoto via telephone. Members absent; Phil Alves. **District Employee:** Reed Campbell and Ellie Davis. **Visitors:** Ricky Keller and Ken Ray.

Approval of Minutes:

- a. Regular Meeting Minutes of July 16, 2020 were approved.

Approval of Bills:

- a. Ann made a motion to pay the bills for July 2020 as presented. Elreta seconded the motion, the motion carried unanimously.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- Conditions have been great and the vacuum side of maintenance is completed. The field at Section 25 has been cut for the year and the contract ends with Tony DeBone in October. We do have some prospects for the next year. Pressure Pits will be completed in about two weeks, then we will move on to Lift Station maintenance.
- Reed received a quote on installation of the 3 new vacuum pumps purchased, which has been budgeted for this fiscal year. This will include warranty on the installation and the pumps. Ann made a motion to approve the cost of \$15,120.00 from Pump Tech. Ricky seconded the motion, the motion carried unanimously.

Old Business:

- a. RV Dumping/Hookups – Ken Ray has a grievance that customers are using the cleanouts at their homes to dump RV's waste into the sewer system. This is a violation of county code. He would like the Board to file the complaints against the property owners. The Board agrees not to file these complaints with the county as these are not violations of the District. Ken made known he was disappointed that the District will not file the complaints.

New Business:

- a. New Board Member – Ricky Keller was part of the District's Budget Committee and has voiced interest for some time in joining the Board. Ann made a motion to appoint Ricky for the vacant position. Elreta seconded the motion, the motion carried unanimously.
- b. Interim for Execution of DEQ Report Forms – There is a delay in Reed being able to complete his testing due to the COVID pandemic. The Board wishes to extend the Contract with Levi Tickner for another year as the Part-Time Supervisor, which will cover the monthly reporting to DEQ as required.

Correspondence: None

Future Agenda Suggestions: None

Public Comments: None

Adjourn: The meeting was adjourned by President Ann Arritola at 10:39 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday September 17, 2020 at the District Office.

Elreta Humeston
Secretary

October 15, 2020
Date