

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda
Board of Directors - Regular Meeting
October 15, 2020 – 10:00 a.m.

Call to Order

Approval of Minutes

- a. Regular Meeting of August 20, 2020
- b. Regular Meeting of September 17, 2020 (Cancelled)

Approval of Bills

- a. August 2020
- b. September 2020

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. Octagon Towers

New Business

- a. Audit Ending June 30, 2020
- b. Thanksgiving Employee Appreciation

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

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Meeting Minutes Board of Directors – Regular Meeting October 15, 2020 - 10:00 a.m.

Call to Order: Ann Arritola called the meeting to order at 10:03 a.m. Members present; Elreta Humeston Jeff Okamoto, Ricky Keller and Phil Alves. Members absent; None. **District Employee:** Reed Campbell and Ellie Davis. **Visitors:** None.

Approval of Minutes:

- a. Regular Meeting Minutes of August 20, 2020 were approved.

Approval of Bills:

- a. Elreta made a motion to pay the bills for August 2020 as presented. Ricky seconded the motion, the motion carried unanimously. Ann made a motion to pay the bills for September 2020 as presented. Elreta seconded the motion, the motion carried unanimously.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- We have been running into a problem with the crews that are installing the new fiber main lines in OWW. We have had to repair five lines to date that they have hit. But it comes with having this much going on all at once within OWW. Some have been our fault cause of incorrect locating, our maps being wrong, or the other crew is at fault. We all have been working together to slow down and when a line is hit that both OWW and installation crews work together to resolve the issues quickly.
- Two projects have been completed since our last meeting one project was the new vacuum pumps were installed and are running great. The new pumps have been running less then the old ones and does not take all three to build needed pressure for the vacuum system. The second project is the new shop door, it has helped a lot getting equipment in and out and with the door being insulated the shop should hold heat better during winter months. Now we will focus on shutting thing's down for winter and replacing the snow stakes that indicate our valve locations.
- On another note, there have not been any call-out's regarding properties containing RV's.

Old Business:

- a. Octagon Towers – The Board discussed the amendment terms brought forth along with the district's attorney's response to requested assistance. No further action was taken.

New Business:

- a. Audit Ending June 30, 2020 – Price Fronk & Co. will be conducting the district's audit again this year and expect to begin this month sometime.
- b. Thanksgiving Employee Appreciation – Ann made a motion to give each of the employee's \$150.00 for Thanksgiving this year in the form of a gift card. Ricky seconded the motion, the motion carried unanimously.

Correspondence: None

Future Agenda Suggestions:

- Fire Fuel Reduction
- District Property
- Christmas Employee Appreciation
- Manager's Review

Public Comments: None

Adjourn: The meeting was adjourned by President Ann Arritola at 11:15 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday November 19, 2020 at the District Office.

Elreta Humeston
Secretary

November 19, 2020
Date