

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda Board of Directors - Regular Meeting May 21, 2020 – 10:00 a.m.

Call to Order

Approval of Minutes

- a. Regular Meeting of February 20, 2020
- b. Regular Meeting of March 19, 2020 (Cancelled due to COVID-19)
- c. Regular Meeting of April 16, 2020 (Cancelled – due to COVID-19)

Approval of Bills

- a. February 2020
- b. March 2020
- c. April 2020

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. AT&T Cell Tower
- b. Letter from Auditor
- c. OWW Unit I Project

New Business

- a. System Development Charge Increase
- b. Resolution No. 20-01 Connection Charge

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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Meeting Minutes Board of Directors – Regular Meeting May 21, 2020 - 10:00 a.m.

Call to Order: Ann Arritola called the meeting to order at 10:05 a.m. Members present; Elreta Humeston and Jeff Okamoto. Members absent; Phil Alves. **District Employee:** Reed Campbell and Ellie Davis. **Visitors:** None.

Approval of Minutes:

- a. Regular Meeting Minutes of February 20, 2020 were approved.
- b. Regular Meeting Minutes of March 19, 2020 (Cancelled – due to COVID-19)
- c. Regular Meeting Minutes of April 16, 2020 (Cancelled – due to COVID-19)

Approval of Bills:

- a. Ann made a motion to pay the bills for February 2020 as presented. Elreta seconded the motion, the motion carried unanimously. Ann made a motion to pay the bills for March as presented. Elreta seconded the motion, the motion carried unanimously. Ann made a motion to pay the bills April as presented. Elreta seconded the motion, the motion carried unanimously.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- The soft start relay for the #1 Vacuum Pump needs to be replaced. We had already replaced #2 and #3's relays before, #1 is the last one to do. Only problem we have had is finding someone that is able to do it. The gentleman that did the work before went to work for the school district. At this time, we are running on two pumps and should be getting it fixed Thursday. The other issue we have been having is with the Eider Buffer Tanks getting moisture inside due to the lids not being able to sit all the way down making an appropriate seal. Last month I had the entire concrete pad removed and raised up and installed correctly. It looks great and the neighbors seem to be incredibly pleased with how it looks.
- With the season changing and our busy time of the year is upon us, the guys are gearing up for our yearly maintenance. I intend to start two days a week with Pressure Pits, then two days a week on the Vacuum Pits with one day a week for other projects so the guys don't get burned out on just pits only and will likely have less mistakes.
- The meeting building will be painted in the upcoming weeks and are just waiting for permits from the county for the new shop door.

Old Business:

- a. AT&T Cell Tower – The District received a letter from Octagon Towers notifying us that they have recently purchased the cell tower from AT&T and look forward to working with us in years to come. They are interested in offering a lump sum payment in exchange for a perpetual lease of the ground space. At this time, the Board has agreed they are not interested in that offer.
- b. Letter from the Auditor – Ellie will work with the Board to prepare a plan of action, also include her contact at Price Fronk & Co. with further assistance in drafting a plan for next meeting.

- c. OWW Unit I Project – Jeff met with Bart Gernhart after the last meeting, they have concluded that they will not be pursuing their own funding. However, he would like Jeff to follow up that the only funding options were what had been presented in the last funding scenario. As of now, the idea of this project will be brought to a close.

New Business:

- a. System Development Charge Increase – SDC’s are increased in April each calendar year according to the ENR Index (Engineering News Record). Fees will be increasing \$147.00 from \$10,048.00 to \$10,195.00. Reimbursement Fee’s will be \$7,943.00 and Improvement Fees will be \$2,220.00.
- b. Resolution No. 20-01 Connection Charge – This resolution repeals Resolution No. 19-01 and will allow the District to increase the Connection Charge from \$382.00 to \$387.00. Ann made a motion to adopt Resolution No. 20-01. Elreta seconded the motion, the motion carried unanimously.

Correspondence: None

Future Agenda Suggestions:

- Letter from Auditor

Public Comments: None

Adjourn: The meeting was adjourned by President Ann Arritola at 11:02 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday June 18, 2020 at the District Office.

Elreta Humeston
Secretary

June 18, 2020
Date