

**OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT**

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

**Agenda**  
**Board of Directors - Regular Meeting**  
**March 20, 2014 – 10:00 a.m.**

**Call to Order - Roll Call**

**Public Comments on Agenda Items**

**Approval of Minutes**

- a. Regular Meeting of February 20, 2014

**Approval of Bills**

- a. February 2014

**Accounting Reports**

- a. Profit & Loss and Balance Sheet

**Operator Report**

**Old Business**

- a. Budget Committee

**New Business**

- a. Board Member Comment – Brian Goins
- b. Board Secretary
- c. Board Member Vacancy

**Correspondence**

**Future Agenda Suggestions**

**Public Comments**

**Adjourn**

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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## Meeting Minutes Board of Directors – Regular Meeting March 20, 2014 - 10:00 a.m.

**Call to Order - Roll Call:** President Bob Chase called the meeting to order at 10:00 a.m. Members present; Elreta Humeston, Phil Alves and Brian Goins. Members absent; Bob Worthan.  
**District Employee:** Rick Durham and Ellie Davis. **Visitors:** Ann Arritola

**Public Comments on Agenda Items:** None

### Approval of Minutes:

- a. Regular Board Meeting Minutes of February 20, 2014 were approved.

### Approval of Bills:

- a. Elreta made a motion to pay the bills for February 2014 as presented. Phil seconded the motion, the motion carried unanimous.

### Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

### Operator Report:

- From 2/12/14 – 2/22/14 we had a problem with the vacuum sewer system. The system became water logged due to the 2' of snow melt along with about 3" of rain in two days, with nowhere for water to go. The ditches do not flow in this subdivision; as it also caused several crawl spaces under houses to flood. Several vacuum pits were under a foot of water, and this caused some of the green lids to come off and try to drain the ditch. We also found several cleanouts and vents broken, causing the water to flood those pits as well. We have notified those homeowners to make these repairs. Rick called in Chris Henley, Bob Buck and Blake Sheldon that originally put the system in for Moore Construction; to help get the system back under control. We are going to look at raising some of the manhole covers that are extremely low in some of the ditches. Rick would like to thank Bob Chase, Bob Worthan, Brian Goins, Phil Alves, Ted Ficker, Wendy Bosworth, James Masuen and Stan Porter for their help in cleaning and drying out bag valves and controllers. He also would like to thank his wife, Melissa Durham for volunteering her time in the evenings, along with office staff Ellie Davis.
- The 2006 Chevy needs a new motor. It started making a loud squeal noise and then began to knocking sound. The oil was then checked and had found several metal shavings in it. A new motor and water pump were ordered from S & S Auto for \$2,333.70 with a \$300.00 core charge. It comes with a 7 year or 100,000 miles warranty. Dave's Auto Repair will provide the parts and Labor for \$1,845.00, total price is \$3,578.70.
- Rick and Kyle attended OAWU's annual conference that's held in Sunriver OR each year. Among the attendee's he come across a manufacturer of composite sewer lids. The current lids on the vacuum pits weigh about 150 pounds. Some of these composite lids weigh around 50 pounds. The retailer is going to get Rick a price per lid. As they are not cheap to buy, the District would most likely purchase some each fiscal year.

**Old Business:**

- a. Budget Committee – Chuck Brooks and Stan Porter will participate again this year. Chad Stubblefield has turned in an application and will be on the committee as well. The first Budget Committee Meeting will be on Thursday April 3, 2014 at 1:30 p.m. Rick had heard rumors that a Budget Committee Member took it upon himself to speak on behalf of the District; saying that the sewer district will have to raise sewer rates as reserve monies were spent on the sewer emergency in February. No meetings have taken place with the Budget Committee yet, there have been no discussions about raising sewer rates and the District had the funds to pay for emergency without using reserve funds.

**New Business:**

- a. Board Member Comment (Brian Goins) – Brian stated he wanted to address an incident that occurred on Friday February 21, 2014, during a recent crisis affecting the Sanitary District. After volunteering many long hours, assisting Rick and staff with repairs, he received a threatening phone call from fellow Board Member Phil Alves. Based on this phone call, Brian decided it would be better that he not return to the plant the following day. He feels that Phil’s actions not only affected him but the District as well and he is no longer comfortable working with Phil. Brian formerly asked Phil Alves to consider resigning from the Sanitary District Board. Phil responded with a “no” answer. Brian then handed in his own resignation. Bob Chase read the letter of resignation. Bob made a motion to accept his resignation. Phil seconded the motion, the motion carried unanimously.
- b. Board Secretary – As Brian Goins resigned from the Sanitary District, he was also Secretary. Bob Chase made a motion to appoint Elreta Humeston as Secretary of the Board. Phil seconded the motion, the motion carried.
- c. Board Member Vacancy - Ann Arritola came to the meeting today with interest in being on the Budget Committee. As there is now a vacancy on the Sanitary District Board, Ann feels that may be a better fit for her as she would like to be involved with the community. She submitted an application and was interviewed by the Board. Phil made a motion to appoint Ann Arritola for Position No. 5 that will continue until 2015. Elreta seconded the motion, the motion carried unanimously.

**Correspondence:** None

**Future Agenda Suggestions:**

- Budget Committee
- Annual SDC Increase
- Connection Fee Increase

**Public Comments:** None

**Adjourn:** The meeting was adjourned by President Robert Chase at 11:05 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday April 17, 2014 at the District Office.

Elreta Humeston  
Secretary

April 17, 2014  
Date