

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda Board of Directors - Regular Meeting October 16, 2014 – 10:00 a.m.

Call to Order - Roll Call

Public Comments on Agenda Items

Approval of Minutes

- a. Regular Meeting of September 18, 2014

Approval of Bills

- a. September 2014

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. Board Training
- b. Employee Pay Scale
- c. Neighborhood Watch

New Business

- a. Employee Bereavement

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

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Meeting Minutes Board of Directors – Regular Meeting October 16, 2014 - 10:00 a.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 10:05 a.m. Members present; Ann Arritola, Elreta Humeston, and Phil Alves. Members absent; Robert Worthan.
District Employee: Ellie Davis. **Visitors:** None

Public Comments on Agenda Items: None

Approval of Minutes:

- a. Regular Meeting Minutes of September 18, 2014 were approved.

Approval of Bills:

- a. Ann made a motion to pay the bills for September 2014 as presented. Phil seconded the motion, the motion carried unanimous.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- Total amount irrigated this season was 16.2839 MG compared to last year 16.0298 MG.
- 9/27/14 call out to 17273 Kingfisher, found that the controller was coming apart and was missing one of the four rods holding it together. Replaced bag valve and controller and is working good.
- 10/6/14 a homeowner called and said he had water coming out of the manhole. The vacuum pit was flooded due to the plastic cut-out getting stuck on the bottom of the suction pipe. Removed it, replaced bag valve and controller and is working good.
- The vacuum system has been working good since the 10" vacuum line was re-timed.
- Kyle is working on the grease maintenance at this time.
- Rick is still working on the computer system upgrade. Just had emailed Josh from Portland Engineering to make sure that Taurus Power and Portland Engineering are talking the same upgrade.
- Bob Buck has also been hired as an on-call employee to fill in on weekends.

Old Business:

- a. Board Training – The deadline for submitting all requirements for each credit category is November 15, 2014. The last category to complete is board training for a 2% discount.
- b. Employee Pay Scale – Tabled till next month's regular meeting.
- a. Neighborhood Watch – The event that was to take place on Saturday September 20, 2014 from 1:00 p.m. - 5:00 p.m. at the District Office was cancelled.

New Business:

- b. Employee Bereavement – Phil made a motion to appoint Elreta to purchase a house plant and a card for Rick Durham and his family in memory of his mother. Ann seconded the motion, the motion carried unanimously.

Correspondence: None

Future Agenda Suggestions:

- Computer Upgrade
- Employee Pay Scales

Public Comments: None

Adjourn: The meeting was adjourned by President Robert Chase at 10:20 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday November 20, 2014 at the District Office.

Robert Chase
President

November 20, 2014
Date