

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Meeting Minutes Budget Committee Meeting April 3, 2014 – 1:30 p.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 1:30 p.m. Members present; Elreta Humeston, Bob Worthean, Phil Alves and Ann Arritola. **Committee Members:** Chuck Brooks, Stan Porter, Chad Stubblefield, Melissa Stubblefield and Jim Humeston. **District Employees:** Rick Durham and Ellie Davis **Visitors:** None

Board and Committee Members were given the budget packet for the upcoming budget year 2014 – 2015 and made introductions. Jim Humeston was elected Chairperson for the Budget Committee. The budget for fiscal year 2014 – 2015 was similar to the previous year with some changes made mostly in the Personnel and Materials & Services category.

PERSONNEL SERVICES - Modifications were based on; increase in worker's compensation insurance for the upcoming year and a small amount to cover any surge in employee's wages for unforeseen overtime. Increasing Materials & Services were necessary to cover rising costs with products that are frequently purchased.

MATERIALS & SERVICES - The committee discussed the sub-categories in further detail. With it appearing to seem like a big increase from the previous year's budget, it was compiled of slight increases in several of the sub-categories. The budget officers expressed that having a cushion under these line items is very important. After reviewing each of the line items, the committee didn't see the need to reduce or increase any of the amounts that were proposed.

CAPITAL OUTLAY – With a marginal increase in the total amount, the sub-category amounts were reclassified as the district is looking to upgrade the computer and software that operate the vacuum system, and possibly be able to purchase a small pumper truck. The district had rented a pumper truck during a sewer emergency when the vacuum system was water logged, it was absolutely necessary to have this equipment. With a small pumper truck, it would also give assistance with flooded pits. As it is an unknown, we are unsure if we will be able to find one at a reasonable cost this next fiscal year. In the meantime, it will be in the budget so it gives the district the capability to purchase one if available.

COMMITTEE COMMENTS – Chuck Brooks pointed out that there has not been an increase in the sewer fees in a couple of years. As the cost of goods is constantly rising each and every year, he conveyed that the Board consider looking into their rate structure and possibly increasing the rates and may need to do it every couple of years. The Board would like to refrain from doing that this next fiscal year. It will be discussed more at a later date, and will surely be a topic for the 2015 – 2016 budget year.

The committee evaluated all categories and as no changes were made, all members were satisfied with the budget as presented. Chad made a motion to approve the budget for fiscal year 2014 – 2015 in the amount of \$1,416,350.00. Stan seconded the motion, the motion carried unanimously. The budget will be presented to the Board of Directors at a Budget Hearing that will take place on Thursday May 15, 2014 at 10:00 a.m.

BOARD MEMBER COMMENTS – On a separate note, Elreta wanted to mention to the entire Board that she was approached by the OWW II Property Owners Board (POA). They would like to know if they can use the Sanitary District Office Building for an upcoming meeting, as they believe a larger number of homeowner's will be attending their meeting. The Board conversed and felt that they should use their own building.

Adjourn: The meeting was adjourned by President Robert Chase at 2:50 p.m. The time and place of the Budget Hearing is at 10:00 a.m. on Thursday May 15, 2014 at the District Office.

Robert Chase
President

May 8, 2014
Date