

# **OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT**

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

## **Agenda Board of Directors - Regular Meeting April 17, 2014 – 10:00 a.m.**

### **Call to Order - Roll Call**

### **Public Comments on Agenda Items**

### **Approval of Minutes**

- a. Regular Meeting of March 20, 2014

### **Approval of Bills**

- a. March 2014

### **Accounting Reports**

- a. Profit & Loss and Balance Sheet

### **Operator Report**

### **Old Business**

- a. Budget Committee

### **New Business**

- a. Ditch Drainage
- b. Change in Next Month's Regular Meeting Date
- c. System Development Charge Increase
- d. Resolution No. 14-01 – Connection Charge

### **Correspondence**

- a. Letter from Customer Wayne Messier
- b. SDAO Membership Dues Notice

### **Future Agenda Suggestions**

### **Public Comments**

### **Adjourn**

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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## Meeting Minutes Board of Directors – Regular Meeting April 17, 2014 - 10:00 a.m.

**Call to Order - Roll Call:** President Bob Chase called the meeting to order at 10:00 a.m. Members present; Elreta Humeston, Bob Worthean, Phil Alves and Ann Arritola. **District Employee:** Rick Durham and Ellie Davis. **Visitors:** None

**Public Comments on Agenda Items:** None

### Approval of Minutes:

- a. Regular Board Meeting Minutes of March 20, 2014 were approved.

### Approval of Bills:

- a. Elreta made a motion to pay the bills for March 2014 as presented. Phil seconded the motion, the motion carried unanimous.

### Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

### Operator Report:

- The vacuum system is working fine. We are starting our annual grease maintenance program on the pressure system and then on to the vacuum system.
- Tony DeBone has been dragging the field at Section 25 and should begin irrigation within the next month. He may re-seed the field, but has not confirmed. Rick predicts that irrigation will be less this year as the holding ponds do not have as much water as anticipated.
- Rick spoke with Paul Zenor, from the OWW 2 Property Owner’s Assoc., about concerns with the manholes on Wood Duck Drive when it comes time for re-paving. Rick has already begun looking into some alternative manholes for this area.
- Rick received information from Thousand Trails that they are no longer interested in connecting to the sewer system as they feel the cost is more than they had expected.

### Old Business:

- a. Budget Committee – The committee held their first meeting on Thursday April 3, 2014. Packets were handed out and the budget was discussed. No changes were made on the proposed budget and it was approved at that meeting. A Budget Hearing will take place on Thursday May 8, 2014 at 10:00 a.m. to deliberate on the budget as approved by the Budget Committee and to consider any additional public comment.

### New Business:

- a. Ditch Drainage – Phil believes that the shallow ditches in the community was a contributing factor in crisis the sanitary district faced back in February. He doesn’t feel that immediate action needs to take place, but that it should be addressed in some form. Phil will draft a base letter and will present it to the other Board Members for additional input at the next monthly meeting.

- b. Change in Next Month's Regular Meeting Date – Elreta made a motion to change next month's Regular Meeting date from Thursday May 15<sup>th</sup> to Thursday May 8<sup>th</sup>, as some Board Members and Staff will be unavailable. Ann seconded the motion, the motion carried unanimously.
- c. System Development Charge Increase – SDC's are increased in April each calendar year according to the ENR Index (Engineering News Record). Fees will be increasing \$238.00 from \$8,487.00 to \$8,725.00. Reimbursement Fees will be \$6,798.00 and Improvement Fees will be \$1,927.00.
- d. Resolution No. 14-01 Connection Charge – This resolution repeals Resolution No. 13-01 and will allow the District to increase the Connection Charge from \$322.00 to \$332.00. Bob Worthean made a motion to adopt Resolution No. 14-01. Phil seconded the motion, the motion carried unanimously.

**Correspondence:**

- a. Letter from Customer Wayne Messier – The customer did not pay his sewer bill in full because he says he was unable to use his toilet and shower for 7 days during the time when the entire vacuum system was down. Rick apologized for the inconvenience and explained that he was not the only customer who was unable to have full use of the sewer; he will have to pay the bill in full minus the late fee.
- b. SDAO Membership Dues Notice – Approximately 10 years ago, SDAO stopped collecting membership dues. Instead SDAO's dues were built into workers' compensation, property, and liability premiums to SDAO as dues. As this was an easy process of dues collection, their legal counsel has advised them to have a separate dues collection process. To compensate for the potential increased cost to members from the SDAO dues assessment, SDIS is lowering its premiums by approximately the same amount so that members will not be penalized.

**Future Agenda Suggestions:**      None

**Public Comments:** None

**Adjourn:** The meeting was adjourned by President Robert Chase at 10:55 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday May 8, 2014 at the District Office.

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Robert Chase  
President

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May 8, 2014  
Date