

**OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT**

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

**Agenda**  
**Board of Directors - Regular Meeting**  
**December 18, 2014 – 10:00 a.m.**

**Call to Order - Roll Call**

**Public Comments on Agenda Items**

**Approval of Minutes**

- a. Regular Meeting of November 20, 2014

**Approval of Bills**

- a. November 2014

**Accounting Reports**

- a. Profit & Loss and Balance Sheet

**Operator Report**

**Old Business**

- a. Auditor's Financial Statement Ending June 30, 2014

**New Business**

- a. SDAO Annual Conference

**Correspondence**

**Future Agenda Suggestions**

**Public Comments**

**Adjourn**

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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## Meeting Minutes Board of Directors – Regular Meeting December 18, 2014 - 10:00 a.m.

**Call to Order - Roll Call:** President Bob Chase called the meeting to order at 10:00 a.m. Members present; Bob Worthean, Elreta Humeston. Members absent; Phil Alves and Ann Arritola.  
**District Employee:** Rick Durham and Ellie Davis. **Visitors:** None

**Public Comments on Agenda Items:** None

### Approval of Minutes:

- a. Regular Meeting Minutes of November 20, 2014 were approved.

### Approval of Bills:

- a. Elreta made a motion to pay the bills for November 2014 as presented. Bob Worthean seconded the motion, the motion carried unanimous.

### Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

### Operator Report:

- 12/1/14 received a call from a homeowner at 17445 Snow Goose Rd at 8:00 p.m. that his sewer was backed up. Inspected the pit and found it to be flooded. Attempted to hot wire the pit to evacuate the effluent, but the vacuum line from the pit to the main line was blocked. La Pine Septic came out on Tuesday morning to pump out the pit and cleared the main line. The line had been plugged with paper towels.
- Rick will be meeting with Eric from The Automation Group out of Eugene OR to look at the SCADA system upgrade, including an iPad to use in the field.

### Old Business:

- a. Auditor's Financial Statement Ending June 30, 2014 – Elreta made a motion to accept the draft audit with minor changes. Bob Worthean seconded the motion, the motion carried unanimously. John Barnett from Barnett & Co. CPA's will have final copies prepared.

### New Business:

- a. SDAO Annual Conference – Special District's Association of Oregon (SDAO) is having their annual conference in Eugene Oregon February 5<sup>th</sup>-8<sup>th</sup>, 2015. Ann will be attending the conference this year.

**Correspondence:** None

### Future Agenda Suggestions:

- Computer Upgrade
- Budget Officer
- SDAO Annual Conference

**Public Comments:** None

**Adjourn:** The meeting was adjourned by President Robert Chase at 10:22 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday January 15, 2015 at the District Office.

Elreta Humeston  
Secretary

January 15, 2015  
Date