

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

## Meeting Minutes Budget Committee Meeting May 20, 2021 – 11:00 a.m.

**Call to Order - Roll Call:** President Ann Arritola called the meeting to order at 11:06 a.m. **Members present;** Elreta Humeston, Ricky Keller and Jeff Okamoto. **Members Absent;** Phil Alves. **Committee Members:** Stan Porter and Jim Humeston. **District Employees:** Reed Campbell and Ellie Davis **Visitors:** None.

The Board and Budget Committee Members were given the budget packet and made introductions. Ann Arritola read the Budget Message aloud. The budget for fiscal year 2021–22 is similar to the 2020-21 budget.

PERSONNEL SERVICES – After some discussion, the Board would like to add a section to the Salaries portion for a Cost-of-Living Adjustment. The amount of \$10,092 was added, this will allow wage increases for all employees. Personnel Services were increased from \$313,840 to \$323,932.

MATERIALS & SERVICES – Minor adjustments were made to allow for insuring additional property such as the new pickup purchased. Operations Maintenance & Repairs had the greatest increase. We've had more trivial repairs to equipment that end up being so small that the District does not need to capitalize.

CAPITAL OUTLAY – Under Construction, Reed would like to see about building a cover over the back door of the Office Building. Monies were left for installation of Pressure Pits, if needed. For Equipment we have budgeted \$15,000 to cover a new liquid Chlorine Injection System for treating the wastewater. General funds were left for other equipment in case we are needing to replace something that broke down that was not forecasted. No major projects have been planned.

The committee members were all satisfied with the budget as presented with the only adjustment to Personnel Services. Ann made a motion to approve the budget for fiscal year 2021–22 as presented in the amount of \$2,090,434.00. Ricky seconded the motion, the motion carried unanimously. The budget will be presented to the Board of Directors at a Budget Hearing that will take place on Thursday June 17, 2021 at 10:00 a.m.

**Adjourn:** The meeting was adjourned by President Ann Arritola at 11:40 a.m.

Ann Arritola  
President

June 17, 2021  
Date