

# **OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT**

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

## **Agenda**

### **Board of Directors - Regular Meeting**

**June 16, 2016 – 10:00 a.m.**

#### **Call to Order - Roll Call**

#### **Approval of Minutes**

- a. Budget Meeting of May 5, 2016
- b. Regular Meeting of May 19, 2016

#### **Approval of Bills**

- a. May 2016

#### **Accounting Reports**

- a. Profit & Loss and Balance Sheet

#### **Operator Report**

#### **Old Business**

#### **New Business**

- a. Bad Debt List
- b. Resolution No. 16-02 Budget Adoption
- c. Executive Session under ORS 192.660(2)(f) to consider information or records that are exempt from disclosure by law, including written advice from your attorney.

#### **Correspondence**

#### **Future Agenda Suggestions**

#### **Public Comments**

#### **Adjourn**

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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## Meeting Minutes Board of Directors – Regular Meeting June 16, 2016 - 10:00 a.m.

**Call to Order - Roll Call:** President Bob Chase called the meeting to order at 10:00 a.m. Members present; Bob Worthean, Elreta Humeston and Ann Arritola. Members absent; Michael Hanbey. **District Employee:** Rick Durham and Ellie Davis. **Visitors:** None.

### Approval of Minutes:

- a. Budget Meeting Minutes of May 5, 2016 were approved.
- b. Regular Meeting Minutes of May 19, 2016 were approved.

### Approval of Bills:

- a. Bob Worthean made a motion to pay the bills for May 2016 as presented. Ann seconded the motion, the motion carried unanimous.

### Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

### Operator Report:

- 5/19/16 the vacuum pit that has been sticking open was found at 17306 Golden Eye. There was something stuck in the sensor pipe causing the valve to stay open longer than normal.
- Grease maintenance program is still continuing.
- Irrigation has begun at Section 25. The field was fertilized approximately 3 weeks ago and will be ready for cutting with possibly a second cutting this season.
- 4 new vacuum pits have been installed where new construction is taking place.
- Rick attended a Board Meeting at the Water Wonderland Improvement District on Tuesday June 14, 2016 as they are interested in installing backup generators so customers would continue to have water available during a power outage. The Sanitary District would also need to install backup generators with the problem area being Merganser Dr. as each residence has individual pressure pits that would be pumping into the tail end of the vacuum system. The water district currently has obtained bids and the Board of Directors should meet and discuss this area further. Rick will look into the cost of generators and wiring for the gravity lift stations.
- A customer who is building a new home in the area has made an illegal connection to the sewer system. The attorney is in the process of drafting a letter of what violations were committed and penalties.

**Old Business:** None

### New Business:

- a. Bad Debt List – A draft list of delinquent sewer charges totaling \$37,943.00 was reviewed. A Special Meeting will take place on Thursday July 7, 2016 at 10:00 a.m. to approve the list by resolution and it will be sent to the Deschutes County Assessor's Office for collection.
- b. Resolution No. 16-02 Budget Adoption – The Board adopts the annual budget as follows; Public Works \$419,250.00, Transfers Out \$30,000.00, Contingency \$10,000.00, Debt Service

Fund \$281,210.00, Total Unappropriated and Reserve Amounts \$952,003.00, Totaling \$1,692,463.00. Elreta made a motion to adopt Resolution No. 16-02 as presented. Ann seconded the motion, the motion carried unanimously.

- c. Executive Session – Postponed till next month’s meeting.

**Correspondence:** None

**Future Agenda Suggestions:**

- Executive Session

**Public Comments:** None

**Adjourn:** The meeting was adjourned by President Robert Chase at 10:40 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday July 21, 2016 at the District Office.

Elreta Humeston  
Secretary

July 21, 2016  
Date