

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda Board of Directors - Regular Meeting February 18, 2016 – 10:00 a.m.

Call to Order - Roll Call

Approval of Minutes

- a. Regular Meeting of January 21, 2016

Approval of Bills

- a. January 2016

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. Sick Leave Policy
- b. Farm Lease
- c. Budget Committee

New Business

- a. Oregon Ethics Law Policy
- b. New Board Member
- c. Goal 11 Exception

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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Meeting Minutes Board of Directors – Regular Meeting February 18, 2016 - 10:00 a.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 10:00 a.m. Members present; Bob Worthean, Elreta Humeston and Ann Arritola. Members absent; None. **District Employee:** Rick Durham and Ellie Davis. **Visitors:** Michael Hanbey and Tony DeBone.

Approval of Minutes:

- a. Regular Meeting Minutes of January 21, 2016 were approved.

Approval of Bills:

- a. Bob Worthean made a motion to pay the bills for January 2016 as presented. Elreta seconded the motion, the motion carried unanimous.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- We have been having a problem with the vacuum system spiking and fixing itself before we can find it. On 2/16 we found it on the 10" line at 55962 Black Duck, the sensor pipe was plugged with grease. Cleaned out the grease and it is working well.
- On 2/2 we installed a new vacuum pit at 17436 & 17446 Rail Dr.
- E1 Lift Station pumps have needed to be pulled 3 times in the last few months for rags and towels getting caught in the pump.
- The pumper truck should be out of the shop Monday. Rick has recommended purchasing the Sterling which has lower miles and a bigger tank for approximately \$33,000.00.

Old Business:

- a. Sick Leave Policy – The policy was presented to the Board for review with the changes from last month's meeting along with a few additions pertaining to leave of absence. Michael made a motion to adopt the policy with the changes. Bob Worthean seconded the motion, the motion carried unanimously.
- b. Farm Lease – Tony DeBone finished up a 3-year contract that ended October 2015. The District is looking for applicants to farm the field over at Section 25. As of today, Tony is the only person interested in the draft contract that's been prepared. Bob Worthean made a motion to accept the contract between the District and Tony DeBone that will begin March 1, 2016 and will end October 31, 2020. Elreta seconded the motion, the motion carried unanimously.
- c. Budget Committee – Denise Estep will participate again this year. Stan Porter said he will be available if the District is unable to get any other members. No other applications have been turned in at this time.

New Business:

- a. Oregon Ethics Law Policy – SDAO is offering a 2% credit on our Property/Casualty Insurance if the District adopts an Ethics Law Policy into the District Operational Policies. Ann made a motion to adopt the policy as presented. Michael seconded the motion, the motion carried unanimously.
- b. New Board Member – Michael Hanbey submitted in a Board Member Application and is interested in the open position. The Board of Directors conducted a brief interview. Bob Worthean made a motion to appoint Michael Hanbey for Position #4 that will continue until 2017. Ann seconded the motion, the motion carried unanimously.
- c. Goal 11 Exception – Tony DeBone announced that the Deschutes County Board of County Commissioners have approved a Goal 11 Exception to allow sewers in unincorporated lands in southern Deschutes County. It will take effect on May 10, 2016, unless appealed. The appeal period ends on March 2, 2016.

Correspondence: None

Future Agenda Suggestions:

- Update SDC’s

Public Comments: None

Adjourn: The meeting was adjourned by President Robert Chase at 11:30 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday March 17, 2016 at the District Office.

Robert Worthean
Secretary, Pro Tem

March 17, 2016
Date