

# **OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT**

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

## **Agenda**

### **Board of Directors - Regular Meeting**

**June 21, 2018 – 10:00 a.m.**

#### **Call to Order**

#### **Approval of Minutes**

- a. Regular Meeting of May 17, 2018
- b. Budget Meeting of May 17, 2018

#### **Approval of Bills**

- a. May 2018

#### **Accounting Reports**

- a. Profit & Loss and Balance Sheet

#### **Operator Report**

#### **Old Business**

- a. Proposed Solar Power

#### **New Business**

- a. Draft Bad Debt List
- b. Public Hearing for Levi Smith (Annexation of 56075 Snow Goose Rd)
- c. Resolution No. 18-02 Adopting Annual Budget

#### **Correspondence**

- a. Expired Sand Filter Septic System

#### **Future Agenda Suggestions**

#### **Public Comments**

#### **Adjourn**

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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## Meeting Minutes Board of Directors – Regular Meeting June 21, 2018 - 10:00 a.m.

**Call to Order:** Robert Chase called the meeting to order at 10:00 a.m. Members present; Elreta Humeston, Ann Arritola and Michael Hanbey. Members absent; Bob Worthean. **District Employee:** Rick Durham and Ellie Davis. **Visitors:** None.

### Approval of Minutes:

- a. Regular Meeting Minutes of May 17, 2018 were approved.
- b. Budget Meeting Minutes of May 17, 2018 were approved.

### Approval of Bills:

- a. Michael made a motion to pay the bills for May 2018 as presented. Ann seconded the motion, the motion carried unanimously.

### Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

### Operator Report:

- 5/29/18 we had a problem with the vacuum station computer; it was not calling for extended pump run time. All vacuum pumps were running Tuesday morning and the system didn't call for low vacuum either. Dustin from TAG Group checked the computer as to why it was not calling. He found that the program was written to acknowledge itself after one minute. It's been modified, so it has to manually be reset.
- We have received all of the new Airvac controllers and are installing them. The 6" vacuum line is complete and we are now working on the 8" vacuum line.
- Rick demonstrated the new air induction sensors to The Board.
- We have attempted to run all 8 aerators at the same time, but they are constantly broken or clogged up. Rick went out to Metolius to see their aerator system and see how it functions. He will meet with another company on a similar system and obtain pricing.

### Old Business:

- a. Proposed Solar Power – Michael had found that a public entity can't apply for grant monies for solar operations. It's a possibility that it can be included if we obtain loans to bring on OWW Unit I.

### New Business:

- a. Draft Bad Debt List – A draft list of delinquent sewer charges totaling \$34,621.00 was reviewed. A Special Meeting will take place on Thursday July 12, 2018 at 10:00 a.m. to approve the list by resolution and it will be sent to the Deschutes County Assessor's Office for collection.
- b. Public Hearing for Levi Smith – A public hearing took place on Wednesday June 13, 2018 to consider the petition filed by Levi Smith & Deborah Boss for annexation of property into the sanitary district. The County Commissioners had no objections presented at the hearing, and the affected area would benefit by annexation. The order was approved and signed.

- c. Resolution No. 18-02 Adopting Annual Budget – The Board adopts the annual budget as follows; Public Works \$657,210.00, Transfers Out \$30,000.00, Contingency \$10,000.00, Debt Service Fund \$281,210.00, Total Unappropriated and Reserve Amounts \$992,919.00, Totaling \$1,971,339.00. Ann made a motion to adopt Resolution No. 18-02 as presented. Michael seconded the motion, the motion carried unanimously.

**Correspondence:**

- a. Expired Sand Filter Septic System – Michael will have draft available shortly.

**Future Agenda Suggestions:**

- Expired Sand Filter Septic System
- GIS
- Feasibility Study

**Public Comments:** None

**Adjourn:** The meeting was adjourned by President Robert Chase at 10:55 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday July 19, 2018 at the District Office.

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Robert Chase  
President

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July 19, 2018  
Date